

**JEFFERSON COUNTY COMMISSION**

(Bessemer Justice Center)

**DATE:** April 20, 2017

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

District 2  
Reverend Louis Jones – Mount Hebron Baptist Church

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

April 6, 2017

**V. RESOLUTIONS: 1 – 35**

**Health and General Services - Commissioner Bowman**

**Cooper Green Mercy Health Services**

1. Resolution authorizing the execution of an Amendment I to the agreement with Laborie Medical Technologies Corporation for the maintenance service agreement to the Porta scan 3D system in the amount of \$1,050.00.
2. Resolution authorizing the execution of a Support Service Agreement with Merge Healthcare Solutions, Incorporated for annual service and maintenance for the PACS software and interface, and hardware in Radiology in the amount of \$50,961.00.

**General Services**

3. Resolution authorizing the Director of General Services to execute Construction Change Directives to efficiently manage the Birmingham Jail Elevator Modernization Project, related to contract #9204 Murray Building Company, Incorporated.
4. Resolution authorizing the execution of the contract award for the project titled “Jefferson County Public Safety Center Elevator Modernization” to Murray Building Company, Incorporated in the amount of \$1,664,948.00.
5. Resolution authorizing the execution of a deductive Change Order #1 to reconcile Construction Directive #1 to the Public Works construction contract with GKL Companies, Incorporated, that allows for the replacement of the existing roofing system located at the Jefferson County Courthouse Bridge Roof M and N, Birmingham, Alabama, in the amount of (\$2,959.00).
6. Resolution authorizing the execution of a Professional Services agreement to provide Architectural and Engineering services for the programming, design, development of construction specification bid documents and construction administration for the Courthouse second floor Consolidation Project in the amount of \$98,000.00

**Human-Community Services/Human Resource Services - Commissioner Brown**

**Human-Community Services and Economic Development**

7. Resolution authorizing the execution of an Amendment to the agreement with ClasTran for the purpose of making

changes to the scope of services and increasing the compensation to allow an extension to the terms for another year in the amount of \$37,080.00.

- 8. Resolution authorizing the execution of a Promissory Note in favor of Jefferson County which reduces the principal balance as stipulated in the original note executed by Hope Swafford on February 21, 2002 for the purchase of a home under the Homebuyer Assistance Program.
- 9. Resolution authorizing the Office of Human-Community Services and Economic Development to move \$130,000.00 CDBG funds from the Martintown project to the Trafford Road and Midfield Park Improvements projects.

**Personnel Board**

- 10. Resolution acknowledging the following agreements that have been approved and submitted by the Personnel Board of Jefferson County:
  - a) LinkedIn \$36,675.00
  - b) PeopleAdmin \$21,866.25

**Administrative/Public Works/Infrastructure - Commissioner Stephens**

- 11. Resolution authorizing the expenditure of \$5,100.00 of District 3 Community Grant funds to the Mount Olive Community Center for the purchase of playground equipment.
- 12. Resolution appointing Zhaleh McCullers to both the MPO Policy Committee and the MPO Advisory Committee to fill the unexpired term of Dan Biles on said Committees.
- 13. Resolution appointing Cal Markert to both the MPO Policy Committee and the MPO Advisory Committee to fill the unexpired term of Tracy Pate on said Committees and to add the appointment of Tracy Pate as Proxy to said Committees.

**Roads & Transportation**

- 14. Requests for Excavation Permits from the following:
  - Trussville Utilities Board to install 900' of 4" gas main replacement at 2457 Old Springville Road in Center Point.
  - Trussville Utilities Board to install 380' of 2" and 110' of 5/8" gas main along Brewster Road between David Drive NE and Lyle Drive in Center Point.
  - AT & T Corporation to install 258' of buried cable along Hudson Street, Yonderhill Road, and Allen Street in North Smithfield.
- 15. Resolution authorizing the payment of \$16,700.00 to SAI Enterprise, L.L.C. for acquired Right-of-Way and Temporary Construction Easement for Tract No. 3 – ALDOT Project Topics VIII, Site 1 Montevallo Road and Mayfield Drive.
- 16. Resolution authorizing the execution of a License from Jefferson County to Licensee, Donald Mulvehill for an unused portion of Morris Cemetery property to be used for agricultural purposes for a term of there (3) years beginning on April 1, 2017 and ending March 31, 2020.
- 17. Resolution authorizing the execution of an agreement with ALDOT for ATRP Agreement - Bridge Replacement on Mt. Olive Road over Locust Fork of the Black Warrior River in the amount of \$2,970,333.35.

**County Attorney**

18. Resolution authorizing the County Attorney to accept payment from Alabama Power Company in the amount of \$2,712.74 in return for the execution of a General Release.
19. Resolution approving payment of the vehicle damage claim of Glenn Keeton in the amount of \$2,032.39.
20. Resolution to deny the vehicle damage claims of the following:
  - a) Dana Holbdy
  - b) Willie Sheats
  - c) Dianne Scott
21. Resolution approving payment of the plumber reimbursement claim of Benita Williams in the amount of \$400.00.
22. Resolution approving payment of the following sewer backup claims:
 

a) Joann Stevenson	\$25,730.84
b) Ana Maria Ramirez	\$9,466.01
c) Carol Howell	\$2,397.40
d) Meineke Car Care	\$3,285.00

**Judicial Administration/Emergency Management/Land Planning/Finance/Information  
Technology– Commissioner Knight**

23. Resolution proclaiming the month of April, 2017, to be “Sexual Assault Awareness Month” in Jefferson County.

**Emergency Management Agency**

24. Resolution acknowledging the following items:
 

a) 2017 Emergency Management Performance Grant State Cooperative Agreement	\$11,940.00
b) 2015 SHL Warrior Fire Department Grant – Alabama Law Enforcement Agency	\$24,405.80

**Land Planning & Development Services**

25. Resolution authorizing the request for Beverage Case B-2017-002: ARHAAN Food and Fuel, LLC, applicant; Ramzan Jiwani, member, d/b/a Country Creek Food Mart, requests approval of a transfer of a (050) Retail Beer (Off Premises Only) and a (070) Retail Table Wine (Off Premises Only) license on Parcel ID# 20-19-0-000-028.002 in Sec 19 Twp. 17, Range 5W. Zoned C-1 (Commercial) (Site Location: 1301 Short Creek Road, Mulga, 35118) (SHORT CREEK). Public Hearing Not Required.
26. Resolution to acknowledge that the following Covenants were filed on March 17, 2017 for Zoning Case: Z-2017-001 Nails & More LLC, owner, Takasha Mahone, applicant.
  1. Only the uses allowed in C-N and C-P zoning shall be permitted, and
  2. Access to the property to be approved by the Department of Roads and Transportation.

**Circuit Clerk**

27. Resolution to approve the compensation of Karen Dunn Burks, Jefferson County Circuit Clerk of the Bessemer Division for serving as Absentee Elections Manager for the District 58 Special Election and the School Tax Election held on March 7, 2017 in the amount of \$9,200.00.

**Finance**

28. Resolution authorizing the execution of an agreement with the Alabama Law Enforcement Agency to provide a report on driver license status on authorized employees who operate a County vehicle on behalf of the Jefferson County Commission in the amount of \$1,500.00.
29. Resolution authorizing the following Revenue Agreements - Purchasing Association of Central Alabama (PACA) establishing membership:
- a) Winston County Schools \$293.00
  - b) Hoover City Schools \$2,818.00
30. Approval of the Unusual Demand Report Dated 04/20/17.

**Purchasing**

31. Approval of Purchasing Minutes for week of 03/24/17 – 03/30/17, and 03/31/17 – 04/06/17.
32. Approval of Encumbrance Report for week of 03/24/17 – 03/30/17, and 03/31/17 – 04/06/17.
33. Resolution ratifying the following Credit Card Statement(s):
- a) Regions Bank - Closing Date March 31, 2017.

**Budget Management Office**

34. Approval of the Staff Development Report:

**MULTIPLE STAFF DEVELOPMENT**

**Coroner**

- a) Chris Moore 1,936.28
  - b) Phillip Russell 1,936.28
  - c) Johnny Long 1,936.28
- Masters 17  
St. Louis, MO – July 16-21, 2017

**Environmental Services**

- d) Rodney Currington 2,375.34
  - e) Tari Holt 2,487.53
- NACWA Training  
San Antonio, TX – May 15-19, 2017

**Family Court**

- f) Susan Moon, Damina Hillary, Ken McMullen, Beth Cardwell 200.00
- Alabama Adolescent and Young Adult Conference  
Pelham, AL – May 3, 2017

**Revenue**

- g) Eddie Woodis 300.00
  - h) Scott Smith 300.00
  - i) Shelley Raia 300.00
- ALTIST CRE  
Hoover, AL – May 10-12, 2017
- j) Eddie Woodis 175.00
  - k) Sabrina Franklin 175.00
- ALTIST Special Topics Course  
Hoover, AL – May 19, 2017

<b>Roads and Transportation</b>	
l) Tracy Pate	1,311.69
m) Cynthia McKinnon	1,240.62
Annual Transportation Conference	
Orange Beach, AL – May 8-11, 2017	
<b><u>INDIVIDUAL STAFF DEVELOPMENT</u></b>	
<b>Board of Equalization</b>	
n) Carla Thomas	2,475.00
SQL Level 1 & 2	
Hoover, AL – April 26, May 18 and June 26, 2017	
<b>Commission District 2</b>	
o) Sandra Little Brown	481.03
ALGTI Course	
Prattville, AL – April 20-21, 2017	
<b>Commission District 2</b>	
p) Sandra Little Brown	498.98
47 <sup>th</sup> Annual ALGTI	
Prattville, AL – June 28-29, 2017	
<b>Commission District 3</b>	
q) Chris Willis	395.63
ACCMA Program	
Prattville, AL – April 27-28, 2017	
<b>Commissioner District 4</b>	
r) Zach Brooks	395.63
ACCMA Program	
Prattville, AL – April 27-28, 2017	
<b>Community and Economic Development</b>	
s) LaWanza Webb	2,877.91
NAWDP Annual Conference	
New Orleans, LA – May 21-25, 2017	
<b>Cooper Green</b>	
t) Clifford Hopson	189.00
2017 InsightCS User Group Conference	
St. Louis, MO – April 30 – May 3, 2017	
<b>Environmental Services</b>	
u) Daniel White	1,863.36
Collection Systems 2017	
Omaha, NE – May 20-3, 2017	
<b>Revenue</b>	
v) Sabrina Franklin	175.00
ALTIST Course	
Hoover, AL – June 9, 2017	
<b>Stormwater Management Agency</b>	
w) Zhaleh McCullers	2,926.10
Cityworks Software ESRI Conference	
San Diego, CA – July 9-14, 2017	

**Tax Assessor Birmingham**

- x) Gaynell Hendricks 565.95  
ESRI Conference  
San Diego, CA – July 8-14, 2017

**FOR INFORMATION ONLY**

**Personnel Board**

- y) Jim Greene 180.05  
Career Fair  
Livingston, AL – March 7-8, 2017
- z) Gerald Gordon 1,084.26  
SIOP Conference  
Orlando, FL – April 27-29, 2017

**Sheriff**

- aa) Niko Vasilakis 980.50
- bb) Dylan Misso 980.50
- cc) Mark Bassett 980.50  
Motorcycle Crash Investigation  
Forsyth, GA – May 14-19, 2017
- dd) Clyde Money 695.00  
Hostage Negotiations  
Birmingham, AL – May 15-19, 2017
- ee) Angela Clayton 325.00  
Domestic Violence and Homicide Investigation  
Birmingham, AL – May 23-23, 2017
- ff) John Michael 4,916.46  
Forensic Response  
Orlando, FL – April 30 – May 13, 2017

**Information Technology**

35. Resolution authorizing the following agreements:

- a) Kronos, Incorporated \$61,170.39
- b) GKR/Venture Technologies \$286,490.06

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**VI. COMMENTS**

- A. County Attorney: Theo Lawson
- B. County Manager: Tony Petelos